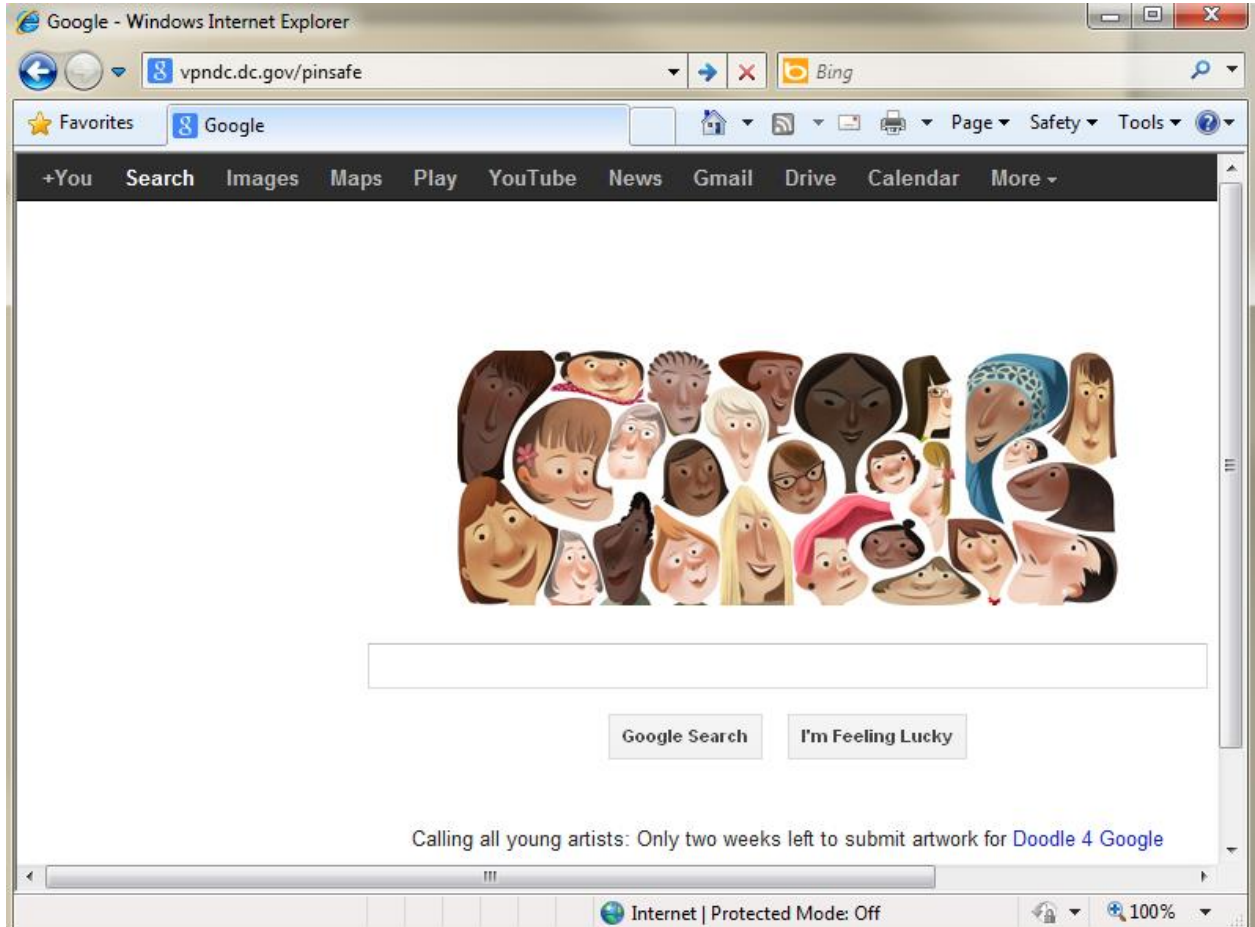


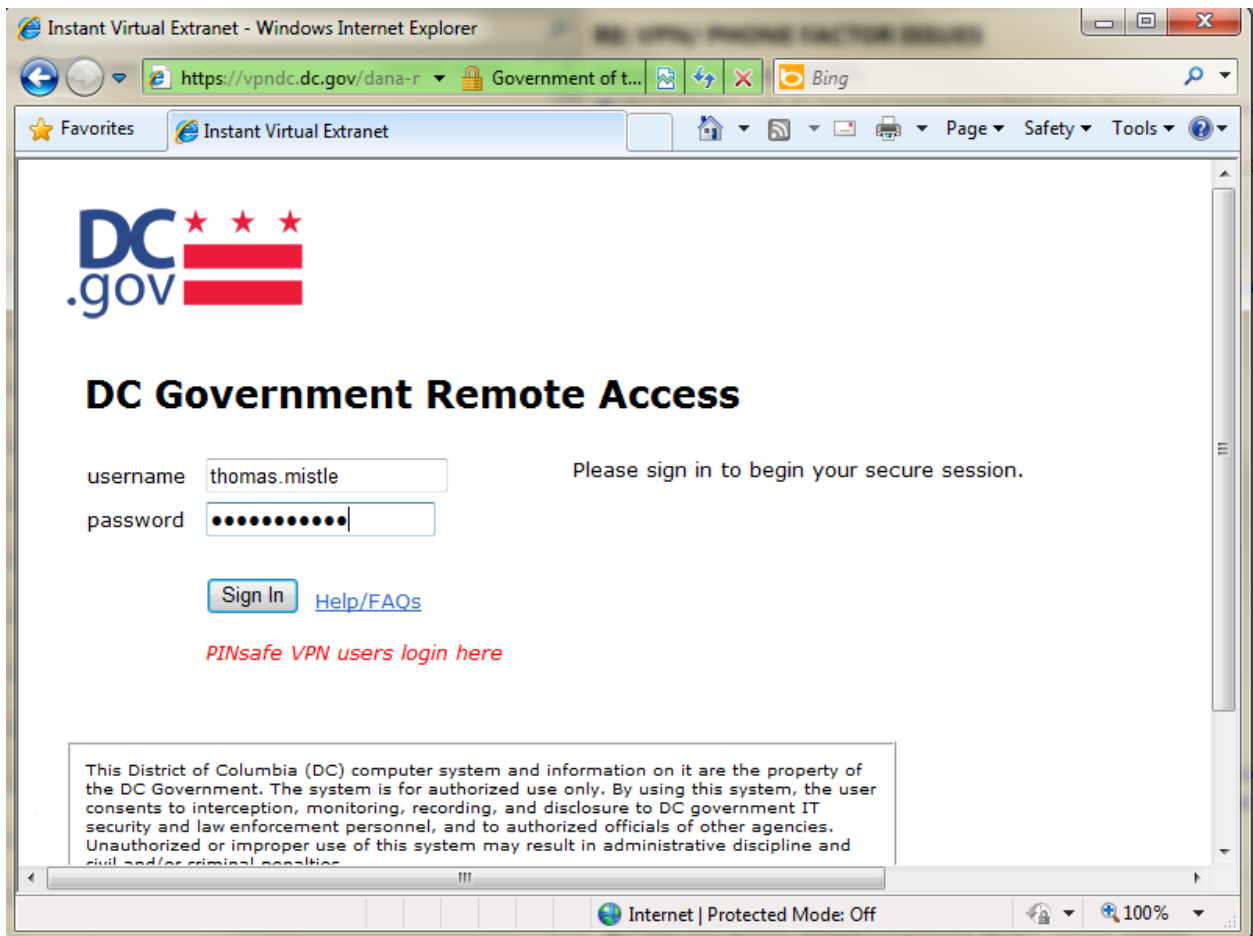


VPN Access using PINsafe

1. Go to <https://vpndc.dc.gov/pinsafe> using Internet Explorer, Firefox or Safari browser



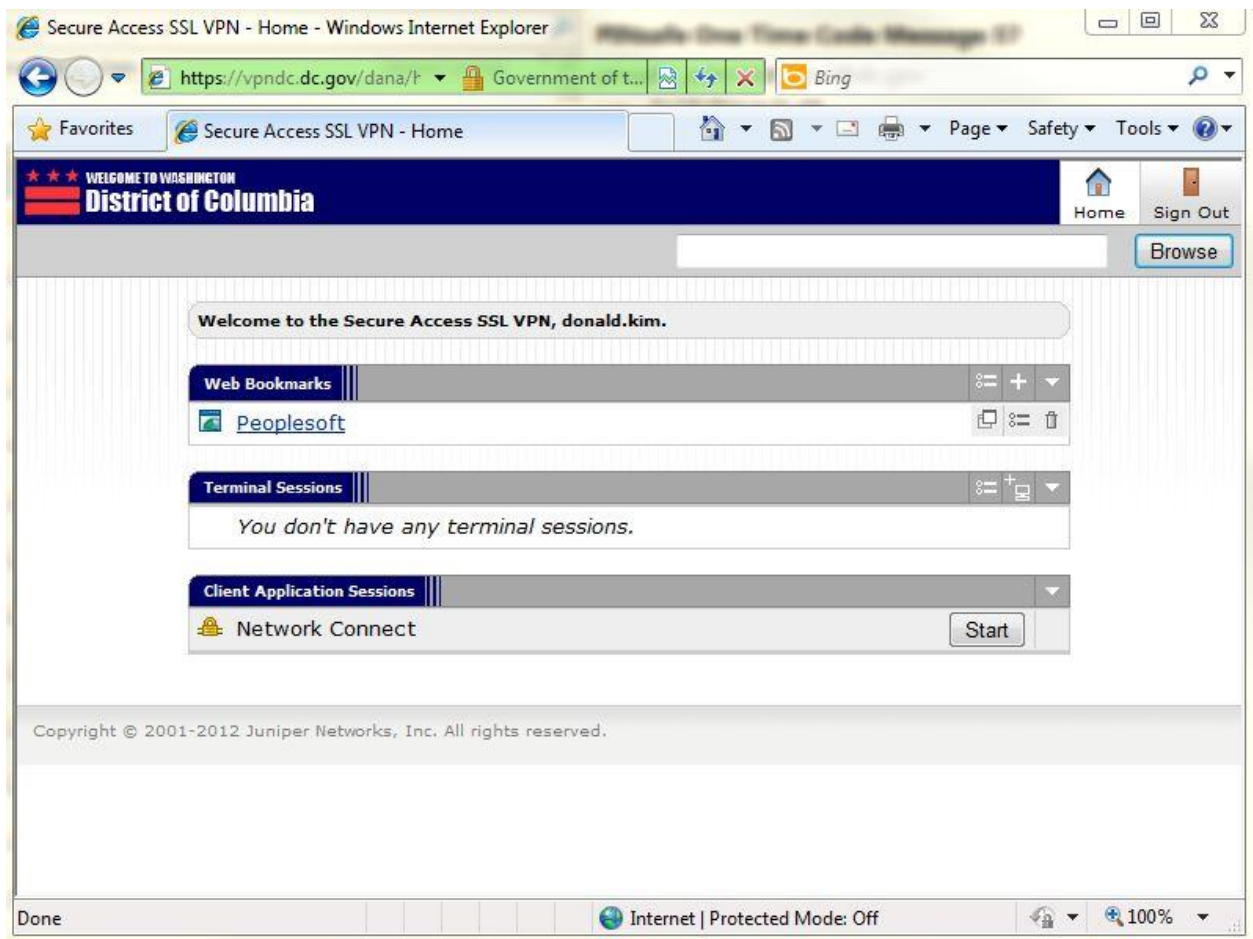
2. Enter your VPN username/password and press **Sign In**. The VPN username is your DC Government email without '@dc.gov' and the password is the same password that you use to login to your domain or to check your email. If you do not have a DC Government email, then VPN username will be sent to the email address you provided for VPN account.



3. You will be prompted to enter a 6-digit security code. The security code will be sent to your DC Government email address. If you do not have a DC Government email, it will be sent to the email address you provided for VPN account. Please enter it and click **Sign In**. Please note that you will receive a new 6 digit code each time you attempt to login. Please enter the most recent 6 digit code to login to VPN.

The screenshot shows a Windows Internet Explorer browser window titled "Sign-In - Windows Internet Explorer". The address bar displays "https://vpndc.dc.gov/dana-r" with a lock icon and the text "Government of t...". The page features the DC.gov logo at the top left. Below the logo, the text "Welcome to the" is followed by the heading "Instant Virtual Extranet". A yellow box titled "Challenge / Response" contains the following text: "Challenge: One-Time Code", "Please enter 6 digit security code below.", and "Response: " followed by a text input field with six dots. Below the input field are two buttons: "Sign In" and "Cancel". The browser's status bar at the bottom indicates "Internet | Protected Mode: Off" and a zoom level of "100%".

4. You will see welcome screen below upon successful login.



5. You may Minimize this browser screen but DO NOT CLOSE it or your VPN session will be disconnected.